

General Manager - Legal & Recovery Department

Location	Navi Mumbai / Mumbai
Qualification	<p>Bachelor's Degree from Govt. recognized University with Minimum 60% marks aggregate in all semesters / years.</p> <p>CAIIB (Preferred)</p> <p>Bachelor's / Master's Degree in Law (LLB / LLM) from Govt. recognized University</p>
Work Experience	Min. 15 years of experience as Officer / such other position at Legal &/or Recovery Department in handling Legal avenues with any reputed Co-op. Bank / Nationalised / NBFC / any other such relevant Institution.
Age (as on 01/03/2024)*	Below 55 years , however relaxation may be allowed for deserving case.
Probation	Candidate selected shall be on probation for period of 6 months from date of joining of bank and confirmation thereafter will be reviewed based on performance.
Duties & Responsibility	Reporting to Managing Director / Chief Executive Officer
	<div> i Periodical Monitoring & Review of NPA A/cs and follow-up of Upgradation, with timely filing of cases against defaulters & action under SARFAESI Act. </div> <div> ii Guidance & comprehend complex legal matters of branches </div> <div> iii Attending any legal cases before various courts like DRT, District Court, or any other such court where case relating to Bank may persist. </div> <div> iv Entrusting the cases to advocates in respect of suit filed by bank or against the bank. </div> <div> v Reviewing the performance of Advocates regarding the cases entrusted to them & report to M.D. / C.E.O. from time to time. </div> <div> vi Formulating, amending and updating the NPA Management & Recovery Policy comprising OTS/CSS, ARC, Write-Offs, Acquisition of Non-banking Assets under SARFAESI Act, etc. </div> <div> vii Work relating to ARC - Arranging meeting, follow-up for submission of reports, confirming sale of asset to ARC, inviting EOI, etc. </div> <div> viii Ensuring the provision requirements for outstanding SR as per the guidelines. </div>

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