ABHYUDAYA CO-OPERATIVE BANK LTD.

ON-LINE EXAMINATION - FOR RECRUITMENT OF CLERKS

INFORMATION HANDOUT

This handout contains details pertaining to various aspects of the online exam you are going to undertake on 28th April 2018 at a center which will be notified to you. It also contains important instructions about examination and related matters. You are advised to study the handout carefully as it will help you in preparing for the examination.

The online examination will comprise the following objective type multiple choice tests as stated below:

Sr. No.	Test	No of Ques	Marks	Time
1	Reasoning	40	40	
2	English Language	40	40	
3	Numerical Ability	40	40	
4	General Awareness (with special reference to Banking Industry)	40	40	Total time of 2 Hours (120 Minitues)
5	Computer Knowledge	40	40	
	Total	200	200	

The time for the test is 120 minutes; however, you may have to be at the venue for approximately 180 minutes including the time required for logging in, collection of the call letters, giving of instructions etc. The tests will be provided in English only. You can attempt any question from 1 to 200 at any point of time within these 120 minutes. All the questions will have multiple choices. Out of the four answers to a question only one will be the correct answer. You have to select the answer and 'mouse click' that alternative which you feel is appropriate/correct. The alternative/option that you have clicked on will be highlighted and will be treated as your answer to that question. There will be penalty for wrong answers marked by you. For every wrong answer marked by you, 0.25 of the marks assigned to that question will be deducted as penalty.

Please note that questions below in this handout are only illustrative and meant to give you an understanding of the type of questions in the examination. Some sample questions are given below.

SAMPLE QUESTIONS

Reasoning

This is a test to see how well you can think. It contains questions of various kinds

Directions: In each of the following questions, there are four groups of letters or words in each question. Three of these letter groups or words are alike in some way, while one is different. Find the one which is different.

Q.1.   (1) black   (2) red   (3) green   (4) paint

Q.2.   (1) BC   (2) MN   (3) PQ   (4) XZ

Q.3.   (1) Mango   (2) Apple   (3) Orange   (4) Rose

Directions: In each of the following questions, there is a question mark in which only one of the four alternatives given under the question satisfies the same relationship as is found between the two terms to the left of the sign :: given in the question. Find the correct answer.

Q.4. Foot : man : : hoof : ?
(1) leg   (2) dog   (3) horse   (4) boy

Q.5. If the letters in the word TOPS can be rearranged to form a meaningful word beginning with O, the last letter of that word is your answer. If more than one such word can be formed, M is the answer and if no such word can be formed, X is the answer.
(1) T   (2) P   (3) M   (4) X

English Language

This is a test to see how well you know English. Your English language ability would be tested through questions on grammar, vocabulary, sentence completion, synonyms, antonyms, comprehension of a passage, etc. Study and answer the sample questions given below:

Direction: Pick out the most appropriate word from the words given below each sentence to complete it meaningfully.

Q.6. He quickly glanced .... the book to find what it said about the Indian economy.
(1) at   (2) through   (3) in   (4) to

Q.7. The counsel urged the court to .... down the obnoxious law.
(1) enact   (2) enforce   (3) cancel   (4) strike

Directions: Read each sentence to find out whether there is any grammatical error in it. The error, if any, will be in one part of the sentence. The number of that part of the sentence is your answer.

Q.8. I am twenty / two years old / when I first / joined the bank.
     (1)   (2)   (3)   (4)

Q.9. To the Hindus / the Ganga is / holier than / most other river.
     (1)   (2)   (3)   (4)

Directions: In each of the following questions, select from the four alternatives, the word nearest in meaning to the word given in capitals.

Q.10. LETHAL
(1) light   (2) dangerous   (3) deadly   (4) cruel

Q.11. CENTENARY
(1) a guard   (2) a hundred years   (3) a very old man
(4) a hundredth anniversary

In addition, there could be questions based on a passage, to test your comprehension.

Numerical Ability

This test is designed to measure how fast and accurate you are in dealing with numbers.

Directions: In each of the following questions, you have to find out what will come in place of the question mark (?).

Q.12. 42 + 73 + 137 = ?
(1) 352   (2) 252   (3) 242   (4) 142

Q.13. $20 \times \frac{1}{2}$ = ?
(1) 4   (2) 5   (3) 12   (4) 10

Some of the problems may require arithmetical reasoning. For example :

Q.14. At 10 paise each, how many paise will 6 lemons cost ?
(1) 6   (2) 10   (3) 60   (4) 61

Q.15. If the profit made by selling a pen for Rs.10 is as much as its cost, what is the cost price of the pen ?
(1) Rs.3/-   (2) Rs.5/-   (3) Rs.10   (4) Rs.20/-

Also, there may be some questions based on graphs and tables.

General Awareness (with special reference to Banking Industry)

This test is designed to measure your awareness about the past and present events.

Q.16. To combat the menace of money laundering, which of the following financial institutions has introduced the 'Know Your Customer' Scheme ?

(1) IDBI   (2) RBI   (3) NABARD   4) SIDBI

Q.17. Which of the following sectors contributes maximum in deciding the growth in income of the states in India?

(1) Energy   (2) Tourism   (3) Services   (4) Transport

Q.18. In which of the following states is the number of people living below poverty line the maximum?

(1) Bihar   (2) Andhra Pradesh   (3) Uttar Pradesh   (4) Rajasthan

Q.19. OSCAR awards are given for best performance in which of the following field ?
(1) Films   (2) Literature   (3) Sports   (4) Science

Q.20. Who among the following is the current Prime Minister of India ?
(1) Dr. A. P. J. Abdul Kalam   (2) Dr. Manmohan Singh   (3) Mr. Narendra Modi
(4) Shri Atal Bihari Vajpayee

Q.21. Tarapore atomic power plant is located in ———
(1) Bihar   (2) Gujarat   (3) Madhya Pradesh
(4) Rajasthan

Q.22 IRDP stands for
A) International Rural Development Programme   B) Integrated Rural Development Programme C) Indian Rural Development policy   D) None of these

Computer Knowledge
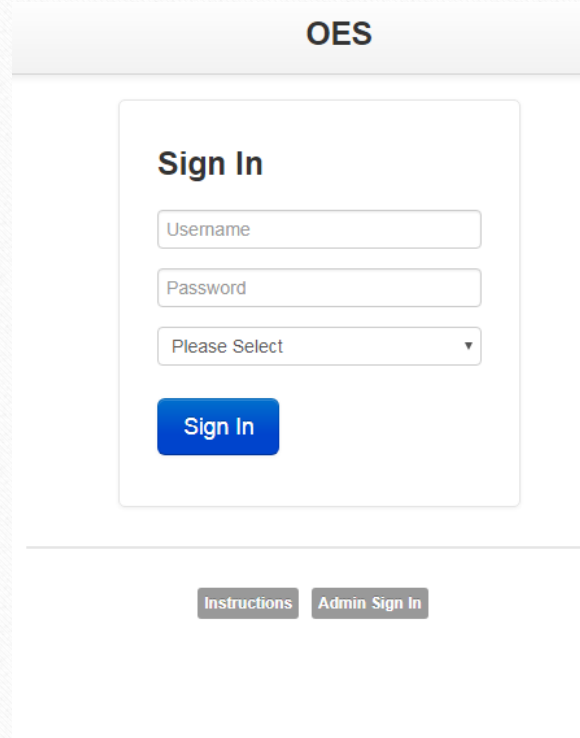
Q.23. Every component of your computer is either ____
(1) software or CPU / RAM
(2) hardware or software
(3) application software or system software
(4) an input device or output device

Q.24. The function of CPU is ——
(1) to provide external storage of text
(2) to create a hard copy
(3) to create a new software
(4) to read, interpret and process the information and instruction

Q.25. The full form of LAN is ——
(1) Local Access Network   (2) Local Area Network   (3) Long Area Node
(4) Local Area Node

Online Examination
User Guide

Login Page

- **Username**

Username is same as the roll number assigned to the user. All characters in username should be entered in uppercase.

- **Password**

Password or token is provided at the center by the administrator. Password is case sensitive and should be entered exactly as assigned to the user.

- **Test selection**

Users are required to select their test from the dropdown.

- **Sign In**

After entering Username, Password and selecting test click on "Sign In" button. If provided details are correct, user logs in and is redirected to examination page.

- **Login Failed**-Login failed message is displayed if,
  1. User has entered incorrect username, password or test combination.
  2. User has submitted test through "Submit Test" button.
  3. User has exceeded allotted examination time.
  4. User has exceeded maximum number of re-logins.

Exam Page

- **Description**
Examination page is displayed to user after successful login. Following sections explain different parts of examination page.

- **User Information**
User's full name, center code and roll number is displayed at top-left of the page.

- **Timer**
Time remaining is displayed at top-right of the page.

- **Question Information**
Question number, marks for question, bookmark and Invalid status of question is displayed in this section which appears below the top row.

- **Question Description**
This section (light gray box) is the actual question displayed to user.

Exam Page

Options

This section displays all options available for the question displayed above. User should click on one of the options to mark their answer.

Navigation

Bottom-center of exam page has four navigation links (First, Previous, Next, Last) to move across questions.

Questions,Bookmark and Invalid

Clicking on "Questions" buttons shows list of questions Clicking on "Bookmark" button adds a bookmark icon to the question in case user wants to revisit the question later. Clicking on "Invalid" button adds a Invalid icon to the question in case user believes that the correct answer does not exists in the options

Clear and Submit Test

Bottom-right of the page has two buttons. Clicking on "Clear" deselects option if user has selected one. Clicking on "Submit Test" button prompts user to confirm that user wants to submit/end test.

Save Option

- **Select Option**

Clicking on one of the radio buttons next to option selects and saves the option for the question displayed. If the option is saved successfully, a green notification bar confirming save is displayed at top of the page.

- **Saved Message**

A green notification bar confirming save is displayed at top of the page. In case of any error, a red bar appears. Users should immediately notify administrators in case of error.

Clear Option

- **Clear Option**

Clicking on "Clear" button deselects the option for the displayed question if the user has selected one. If no option was selected, this button does not have any effect.

- **Clear Message**

A light yellow bar confirming clear appears on top of the page if the option was cleared for the question successfully.

List of Questions

Questions Button

Clicking on "Questions" button shows list of questions and their state.

List of Questions

This section/table shows all questions along with option selected by the user for each question. It also shows bookmarks if any. Question numbers are clickable and will take the user directly to the clicked question.

Bookmarks

Bookmark Button

Clicking on "Bookmark" button marks the displayed question with bookmark icon. Bookmarks are useful if user wants to revisit a question later.

Bookmark Icon

Bookmark icon is displayed in the question information section of the page alongside question number and marks.

Invalid

- **Invalid Button**

Clicking on "Invalid" button marks the displayed question with Invalid icon. Invalid is useful if user believes the answers are incorrect.

- **Invalid Icon**

Invalid icon is displayed in the question information section of the page alongside question number and marks.

Submit

- **Submit Button**

User may click on "Submit Test" button if user wants to submit/end test before timer expires. If time expires, user's exam is submitted automatically.

- **Submit Confirmation Message**

A confirmation message is displayed before submitting the test. User should choose carefully. Once test is submitted, there is no way to restart the test and user's exam is considered completed.

THANK YOU